

Minutes of the Meeting of Board of Post Graduate Studies for Social work held on 26th September 2013 in the office chamber of Head, Department of Social Work, University of Kashmir. The chairman introduced the departmental activities and engagements to the external subject experts thereafter all the agenda items were introduced to the members at length after welcoming the committee members.

meeting was attended by the following members:

- | | |
|----------------------------------------------------------------------------------------|----------------|
| 1. Dr.Pirzada M Amin
Head of the department | Chairman |
| 2. Shazia Manzoor
Assistant Professor (Social work) | Member |
| 3. Dr.Wakar Amin
Assistant Professor (Social work) | Member |
| 4. Mr. Aadil Bashir
Assistant Professor (Social work) | Member |
| 5. Prof. Sanjai Bhatt
Department of Social Work
Delhi University | Subject Expert |
| 6. Prof. Zubair Meenai
Department of Social Work
Jamia Millia Islamia University | Subject Expert |

Agenda items of the meeting were:

Item 1: Review of M.A Social Work syllabus of all the four Semesters.

Item 2: Review of Scheme of examination of M.A Social Work Programme.

Item 3: Review of Panel of paper setters for M.A Social Work Programme.

Item 4: Introduction of Masters Dissertation determining the specialization of the students

Item 5: Change in Entrance test Pattern of MSW Programme

Item 6: Intake capacity to be reduced in MSW Programme

Regarding Agenda item 1.

- The experts were of the view that a detailed note may be sent to the academic council regarding the requirements and reasons to review the overall syllabi and allied item for the of Board of Post Graduate Studies along with all the agenda items approved duly by the committee.
- Committee was of the view that syllabi is very heavy and needs to be more precise which can be taught indepth and should reflect objectives clearly.
- Regarding the field work course, the subject experts opined that the presentation component in the evaluation segment has more weightage. Committee suggested that the Professional development content for the evaluation of field work should be included. The members suggested inclusion of 40

- marks for viva and rest of the marks should be kept for professional development component. The experts impressed upon having more emphasis on development of students as good social workers. It was also suggested that the evaluation pattern which is in practice at Delhi University and Jamia Millia may be consulted for the changes suggested in the field work evaluation.
- The committee suggested that the department should use Self evaluation proforma to be filled by field work supervisor and students together.
- Experts were of the opinion that files of each passed out student containing his form, evaluation report, area of field work may be kept exclusively for record.
- Field work manual containing expected learning's, desired objective to be framed along with the term plan for 30 days field work by each faculty supervisor.
- The committee was of the view that the field work agencies in 1st and 2nd semesters should be same.
- Regarding the issues discussed by the committee under item no:1 &2 it was decided by the committee that a faculty, member of the department may be sent to the University of Delhi and Jamia Millia Islamia to get latest operational guidance from the experts of the subjects.

Item:2 :Approved as proposed with changes given below:

- It was resolved that in semester four there shall be two compulsory papers viz, SW 401 (Social security and related legislations) and SW 402 (Organisational behaviour). However course 403 (Human Resource management), SW 404 (Family, women and child welfare) and Dissertation shall be optional out of which the student shall be opting only two.
- The committee suggested that the course of Community organisation to be included in the first semester in place of Case work which is to be shifted to second semester.
- In near future more emphasis of the curriculum should be on social Development rather than Human Resource.
- Similarly in course SW402 committee suggested that topic on Integrated Child Protection scheme may be included.
- The M.A. dissertation titles shall be given to the students in the third semester. The work on the M.A.dissertation may be started from 3rd semester onwards. The focus should be on development of research and documentation skills of Students. It was suggested that the students who opt for M.A.dissertation must have more than 60% marks in 1st and 2nd Semester in aggregate.
- The committee suggested that the given socio-economic scenario of the state introduction of course on Environment, Disaster Management and Conflict studies should be started and can be offered as optional papers in the 3rd semester.
- The title of the course SW 303 (Social welfare administration) may be changed to Management of voluntary organisations.

Item: 3: Approved and recommended that mid level and young academicians may be included in the panel of paper setters. In addition to this the committee recommended that for the purpose of conducting of field work viva examination people who have more inclination and engagement as field work directors in their respective universities should be preferred.

4: Approved and recommended that the evaluation of M.A.Dissertation to be reflected in the course scheme and started in fourth Semester as optional.

Item 5: Approved and Recommended that before the proposal is submitted to academic council, Dean Academic Affairs may be consulted. The committee also recommended that there should be two tier pattern of entrance examination for admission to MSW programme which should include 70% weightage for objective and descriptive questions and 30% for group discussion /Group interaction.

Item 6. Approved and recommended that there is a need to reduce the intake capacity from present 41 seats to 30 seats in view of dearth of faculty in the department. It was also suggested that justification note may be sent for consideration. The justification must refer the UGC guidelines and NAAC requirement for the Masters of Social work.

Further Suggestions:

The experts have further suggested for the development of the department that it should adopt a field action project in various communities of Kashmir, so as to make use of such interventions as extension activities and fieldwork placement.

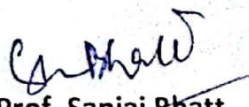
The meeting ended with a vote of thanks from Chair.



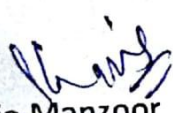
Dr. Pirzada M. Amin
Chairman



Prof. Zubair Meenai
Prof. & Head (Social work)
Jamia Millia Islamia
(Subject Expert)



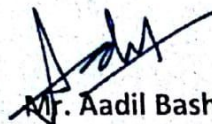
Prof. Sanjai Bhatt
Prof. & Head (Social work)
University of Delhi
(Subject Expert)



Dr. Shazia Manzoor
Sr. Assistant Professor
(Social work)



Dr. Wakar Amin
Assistant Professor
(Social work)



Mr. Aadil Bashir
Assistant Professor
(Social work)

No: f (board-PG- Studies) KU/13
Date: 26-09-2013

Copy to

- ❖ Dean Academic Affairs, University of Kashmir, Srinagar
- ❖ Dean Faculty of Social Sciences, University of Kashmir, Srinagar
- ❖ Controller of Examination, University of Kashmir, Srinagar
- ❖ All members of the Board of PG Studies for MSW.

For information please



DEPARTMENT OF SOCIAL WORK

UNIVERSITY OF KASHMIR SRINAGAR

No: F/Meeting-P.G.B.S-MSW/XU/15

Dated: 17-03-2015

NOTES :

Subject: Post Graduate Board of Studies.

The minutes of the meeting regarding the subject captioned above was convened on 17th on March, 2015 at 1.00 p.m under the chairmanship of the Head of the Department.

The Agenda of the meeting were as under:

Item No: 1. Approval of CBCS Syllabus

Item No: 2. Approval of Course Scheme of CBCS.

The members present in the meeting were as under:

- | | |
|------------------------|------------|
| 1. Dr. Pirzada M. Amin | (Chairman) |
| 2. Dr. Shazia Manzoor | Member |
| 3. Dr. Saima Farhad | Member |
| 4. Dr. Aadil Bashir | Member |
| 5. Dr. Wakar Amin | Member |

[Handwritten signatures of the members listed above]

The two external experts invited were as under: However one of the expert figuring at S. No 1 could not attend the meeting because of some inevitable pre-occupation.

1. Professor Parvez Ahmad

Department of History

2. Dr. Showkat Ah. Shah

Department of Psychology

[Handwritten signature]

The agenda was discussed threadbare and the decision taken thereof was as under:

Regarding Item No: 1.

The CBCS syllabus as designed was approved for all the semesters.

Regarding Item No: 2.

The committee examined the course scheme of CBCS and was accordingly approved.

The meeting concluded with vote of thanks from chair.

[Handwritten signature]
Dr. Pirzada M. Amin
Head

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❖ File



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Head

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DEPARTMENT OF SOCIAL WORK

UNIVERSITY OF KASHMIR, SRINAGAR.

Notes

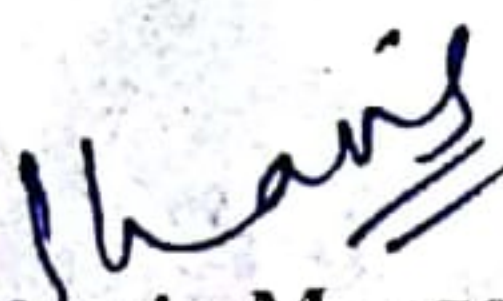
Minutes of the Meeting of Board of Postgraduate Studies in Social work, held on 18th August at 11.30 am under the chairpersonship of Dr. Shazia Manzoor Coordinator, Department of Social Work.

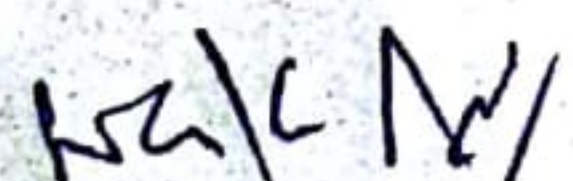
Agenda of the meeting: Approval of Postgraduate level syllabi as per modified CBCS scheme 2017 (Semester Based) for the subject of Social work for all the four Semesters from session 2017 onwards

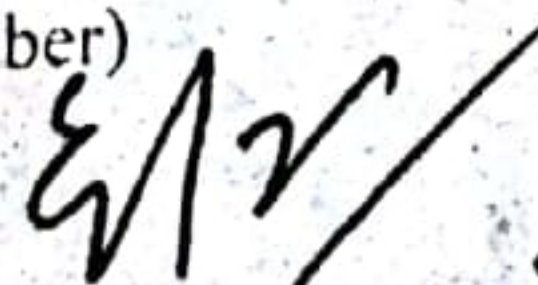
Following decision was taken:


The agenda item was examined and discussed by the members threadbare and the syllabi was approved as per the modified CBCS scheme 2017 (Semester Based) for the subject of Social work for all the four Semesters from session 2017 onwards.


The meeting ended with the vote of thanks to the chair.



Dr. Shazia Manzoor
(Chairperson)


Dr. Wakar Amin
(Member)

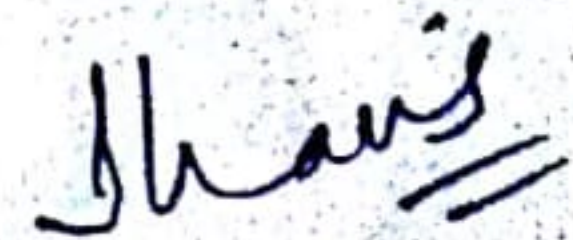

Prof. Effat Yasmeen
(Member)

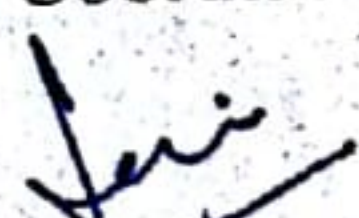

Ms. Sabah Jan
(Member)

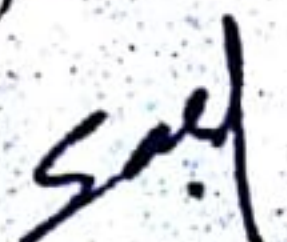

Dr. Aadil Bashir
(Member)

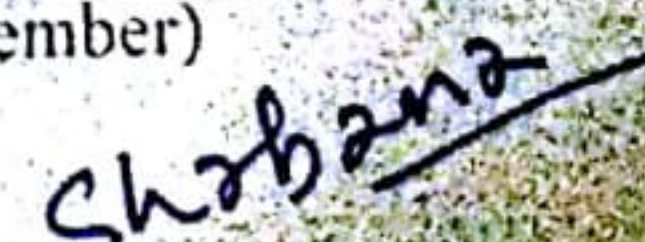

Mr. Javaid Rashid.
(Member)


Dr. Shawkat Ah. Shah
(Member)


Dr. Shazia Manzoor
Coordinator


Dr. Saima Farhad
(Member)


Dr. Sarafaraz Ahamd
(Member)


Ms. Shabana Khursheed
(Member)

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